Employee Name (type or print) ATLANTA POIGC Rating (check one for each employee)  DEPARTMENT O HE E NI U									
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Total Ratings (in each category)								
Evaluating Supervisor Name (type or print):					Supervisor ID#			
Division/Section/Unit (type or print)	Rating Key: O Outstanding							
Division Coordinator Signature and Date	HE Highly Effective E Effective NI Needs Improvement U Unacceptable							
Personnel Representative Signature and Date (type or print)								